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**Carkeek X Day Camp**

**August/July XX, 2023**

**9:30 am – 3:30 pm**

Welcome to Camp Fire Day Camp at Carkeek Park!

**Meet Your Site Director, XXXXXXXXX**

**Site Director: Mulch  
Camp Director: TreeTop/Corey Gerberdolan  
Cell Number: 206-385-5362**  
We are so excited you will be joining us this summer at Carkeek Park. Here are some examples of the amazing activities you can look forward to doing this year: awesome craft, cool science, fizz rockets, fun field game, hiking, beach walks, rock painted and more!

Part of the fun and tradition of day camp is the counselors’ Camp Names. Your child will know me as Xxxxx. My real name is Xxxxx. Please feel free to contact me with any questions you might still have.

**Please review the important information below about your week of camp:**

**Driving Directions:**

Follow directions to Carkeek Park. Once in the park, follow the loop PAST the old location and the waterfront. After going around the bend you’ll see us ready for pickup and drop off. Camp this summer is located at Pipers Creek! Map attached.

**Arrival Times:**

* 9:15 am: 4th-8th Grade
* 9:25 am: K-3rd Grade
* Multiple children or carpooling? Drop off at the time assigned to your youngest camper.
* Counselors will be holding signs with their group’s number at 9:15 am.

**Authorized Pick-Up Drivers:**

* Update pick-up contacts through your Ultracamp account at any time. Please let us know if there is anyone who IS NOT allowed to pick-up your child by written note or Ultracamp.
* All pick-up drivers are required to show identification daily. If they are not listed, they will not be allowed to pick up your child without prior authorization. Please help us keep your children safe and follow these.
* instructions.

**Departure:**

* 3:15 am: 4th-8th Grade
* 3:30 am: K-3rd Grade
* Bring your I.D. each day and be prepared to show it. Your child’s counselor will ask you to sign your camper out.
* Remember your camper’s group number - we follow the same procedure at departure as we do at arrival.
* Please be patient – it was a long, fun day and we have about 120 campers to check out!

**Early Departure & Late Arrival:**

If your child needs to leave camp early on any given day, please fill out the form below. This will assure the people who need to know, know. When you arrive to pick up your child, come to Head Table and we'll find your child for you. Again, you'll need to show I.D. to sign your camper out.

If you know your child will be late or absent from camp, please notify the form as soon as possible. If your child does not arrive for camp, we start calling to locate them. Work numbers, emergency numbers, no stone will be left unturned until your child is located.

[**Altered Attendance Form**](https://docs.google.com/forms/d/e/1FAIpQLSdAuSQq5jMtZQAQuld080epT_hAElLk9v8KtgTh2rAR8TQ5yA/viewform?usp=sf_link)

**Camper Code of Conduct:**

The following are Camp Fire’s behavior expectations for campers during day camp. Please read through the Code of Conduct with your child before camp starts.

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* Be a responsible member of the camp community
* Be considerate and respectful of others’ feelings and needs
* Think in advance about the consequences of my actions
* Assure my own and others’ safety
* Resolve differences in a respectful manner
* Protect the natural environment
* Commit to honesty
* Commit to try

**At Camp Fire, Everyone is Welcome:** Camp Fire believes in the dignity and the intrinsic worth of every human being. We welcome, affirm, and support young people and adults of all abilities and disabilities, experiences, races, ethnicities, socio-economic backgrounds, sexual orientations, gender identities and expressions, religion and non-religion, citizenship and immigration status, and any other category people use to define themselves or others. Learn more here: <https://campfireseattle.org/dei>

**Clothing:** Please make sure your camper dresses in layers so they can be comfortable as the weather changes. Apply sunscreen at home, and remember a hat! Sunscreen will also be available at the Healthcare station on site. (Note: Camp is about having fun and trying new things, and in the process, kids can get DIRTY! Please dress kids in clothes that can handle hiking, craft projects, the beach, and cooking spills.) Label Everything!Please label your camper’s belongings with their name.

**Water, water, water:** Please send your camper with an easily refillable water bottle!

**Things to look forward too:** Notebook decorating, tube critters and other creative projects at Arts and Crafts in addition to lanyard! A scavenger hunt, catapults, and other environmentally friendly activities at Science. Scatter ball, Ultimate Frisbee, Stomp Rockets, and other fun in the shade games at Sports and Games. This is all in addition to incredible counselors, silly songs and time with new and old friends.

**Tie-Dye Tuesday!** Please bring something to Tie-Dye Tuesday! Something white like a tee shirt, pillowcase, bandana, socks, etc.

**Thunder and Lightning -** In the case of thunder or lightning, we will ask you to come pick up your camper. You will receive a text from Ultracamp (our software system) if this is needed. Please check your phone regularly in the case of potential weather.

**Shoes:** All campers must wear socks and sturdy closed-toed and closed-back shoes. If your child comes to camp in flip flops or sandals, we will call you and ask for you to bring appropriate footwear - this is a major safety concern!

**ID Bracelets:** All Campers and Staff are required to wear durable Tyvek bracelets during the week of camp. This is a safety device to help easily identify campers and adults associated with camp in a public park setting – please leave them on your child for the week.

**Lunch, Snacks & Water:** Make sure your camper brings a lunch, snacks, and a water bottle to camp every day! Each camper will have the opportunity to do outdoor cooking as well, but this should not be seen as a full substitute for a meal. To protect campers and staff alike, **we are a peanut-free camp!** If your child brings a peanut product to camp, it will be disposed of, and you will be asked to deliver a new lunch.

**Smokey Weather:** Throughout the week we will be keeping an eye on the air quality, and will have back-up plans for each day based on conditions. We will be using the website [AirNow](https://www.airnow.gov/?city=Seattle&state=WA&country=USA) to track air quality as the wildfire smoke continues to move into and across the Puget Sound region. If the AQI (Air Quality Index) measures higher than 100, we will be making the following adjustments to our program to protect the health of our campers and staff. If your camper has any respiratory or heart conditions, parents are encouraged to consult with their family health care provider.

**Pets:** Please leave family pets at home or in the car when dropping off and picking up your camper!

**Inclement Weather Policy:** We will hold camp in the rain unless there is thunder/lightning. We hold in the smoke until it gets to an unhealthy level. You will receive an early morning email from the camp director via if camp is cancelled. Sadly, there will be no make-up days should this occur.  
 **Medication:** When possible, administer meds before your child comes to camp! If medicine needs to be taken during camp hours, it must be in its **original container** with instruction’s provided and checked in immediately to the healthcare staff.

**Notification of illness, injury, and Mental Health:** We will not notify you of scrapes and bruises to your camper. We will notify you by phone if there are any ramifications past 3:30 pm, or concerns of mental health. Please note our staff document everything. If you have questions or concerns, please ask the Site Director or Healthcare Staff.

**Please Do Not Bring:** Camp is a safe and positive place. No one at camp is allowed to use/bring/be under the influence of drugs or alcohol. Campers should leave pocketknives, electronics, and valuables at home. We do our best to help your camper keep track of their stuff, but things can get lost or broken so keep precious items home.

**Cell Phone Policy:** Campers are not allowed to carry cell phones at camp. If you would like your camper to have a phone at camp it must be checked in and left at Head Table (headquarters). Cell phones distract from the experience of camp, so please, leave them at home. Our counselors are allowed to carry phones for emergency purposes only.

**We look forward to welcoming you to Camp Fire Day Camp!**